

# REPORT OF ON-SITE BULLETIN BOARD INSPECTION

DATE	<input style="width: 95%;" type="text"/>	PRIME CONTRACTOR	<input style="width: 95%;" type="text"/>		
JOB NUMBER	<input style="width: 95%;" type="text"/>	ROUTE	<input style="width: 50%;" type="text"/>	COUNTY	<input style="width: 95%;" type="text"/>

**BULLETIN BOARD REQUIREMENTS**

	N/A	Yes	No		N/A	Yes	No
Was bulletin board clearly accessible?		<input type="checkbox"/>	<input type="checkbox"/>	Are documents water stained/faded?		<input type="checkbox"/>	<input type="checkbox"/>
Was bulletin board at eye level?		<input type="checkbox"/>	<input type="checkbox"/>	Can documents be clearly read?		<input type="checkbox"/>	<input type="checkbox"/>
Was bulletin board within job limits?		<input type="checkbox"/>	<input type="checkbox"/>	<b>*binder style bulletin boards are NOT accepted</b>			
Was bulletin board covered with: plexiglass <input type="checkbox"/> plastic <input type="checkbox"/> glass <input type="checkbox"/>				Are documents stacked <input type="checkbox"/> spread out <input type="checkbox"/>			

**POSTERS REQUIRED ON BULLETIN BOARD – Federal Aid Projects**

	Yes	No		Yes	No
(1) Equal Employment Opportunity (EEO) Policy (current) prime/ subs over \$10,000 posted individually (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(10) Your Rights- Federal Min. Wage WH-1088 (English) (rev. 07-09) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(2) Letter Appointing EEO Officer (current) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(11) Your Rights – Federal Minimum Wage WH 1088 (Spanish) (rev. 07-09) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(3) Equal Employment is the Law (English) (rev. 11-09) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(12) Notice to Employee Polygraph Protection Act (Spanish) – WH-1462 (rev. 01-12) (11 x 17)	<input type="checkbox"/>	<input type="checkbox"/>
(4) Equal Employment is the Law (Spanish) (rev. 11-09) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(13) Notice to Employee Polygraph Protection Act (English) WH-1462 (rev. 01-12) (11 x 17)	<input type="checkbox"/>	<input type="checkbox"/>
(5) Employee Rights Under the Davis-Bacon Act WH-1321 (rev. 04-09) (11 x 17)	<input type="checkbox"/>	<input type="checkbox"/>	(14) Your Rights Under Family and Medical Leave Act of 1993 – WH-1420 (rev. 02-13) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(6) Employee Rights Under the Davis-Bacon Act WH-1321 (rev. 04-09) (Spanish) (11 x 17)	<input type="checkbox"/>	<input type="checkbox"/>	(15) Your Rights Under Family and Medical Leave Act of 1993 – WH-1420SP (rev. 01-09) (Spanish) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(7) Job Safety & Health Protection - OSHA 3165 (English) (rev. 02-12) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(16) NOTICE – FHWA 1022 Title 18 (8 ½" x 14") (rev. 11-11)	<input type="checkbox"/>	<input type="checkbox"/>
(8) Job Safety & Health Protection OSHA 3167 (Spanish) (rev. 01-07) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(17) Federal Wage Rate (Order/Determination) – MO Wage Order No. ____ (RSMO.290.290) Complete wage order shall be on bulletin board or located in trailer. If complete order located in the trailer, a copy of the page listing the crafts for the county shall be posted on the board as well as reference to the complete order being located in the trailer. (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(9) Notice to Workers with Disabilities Paid at Special Minimum Wages WH 1284 (rev. 07-09) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

**POSTERS REQUIRED ON BULLETIN BOARD – State Aid Projects (Must also be included on Federal-aid Project)**

(18) Discrimination in Employment is Prohibited by Law In Missouri – MCHR-9 English (rev. 11-12) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(22) Discrimination in Public Accommodation -MCHR-07(rev. 11-12) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(19) Worker’s Compensation Law- WC 106 English(rev. 06-12) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(23) Unemployment Benefit Law -MODES –B-2 (rev. 07-13) English (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(20) Worker’s Compensation Law- WC 106 Spanish (rev. 09-11) (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>	(24) Unemployment Benefit Law -MODES –B-2 (rev. 07-13) Spanish (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>
(21) Storm Water Permit Sign (8 ½ x 11)	<input type="checkbox"/>	<input type="checkbox"/>			

**FINDINGS**

Was bulletin board in compliance?	<input type="checkbox"/>	<input type="checkbox"/>	If negative, was contractor notified? (See below)	<input type="checkbox"/>	<input type="checkbox"/>
<input style="width: 95%;" type="text"/> Name of individual conducting inspection	<input style="width: 50%;" type="text"/> Date inspected	<input style="width: 95%;" type="text"/> Name of individual notified (contractor staff)	<input style="width: 50%;" type="text"/> Date notified		

**COMMENTS/REMARKS**

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