

MISSOURI DEPARTMENT OF TRANSPORTATION  
 RIGHT OF WAY DIVISION  
**MOVING COST AGREEMENT -  
 COMMERCIAL/ACTUAL COST RESIDENTIAL**

JOB NUMBER
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COUNTY	ROUTE	PARCEL	FEDERAL NUMBER
RELOCATEE (S)			
PRESENT ADDRESS			
NEW ADDRESS			
DISPLACEMENT <input type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL		AGREEMENT COVERS <input type="checkbox"/> TOTAL MOVE <input type="checkbox"/> PARTIAL MOVE	
<input type="checkbox"/> CONVENTIONAL DWELLING UNIT		<input type="checkbox"/> MOBILE HOME	



We are attaching duplicate copies of \_\_\_\_\_ bids from qualified movers for moving our personal property, as necessitated by the acquisition of right of way by your department for the above highway project.

As you will note, the lowest bid is \$ \_\_\_\_\_. Please advise us whether or not you agree this amount will be acceptable as our moving cost payment, providing our actual cost is not less than this amount.

It is also our understanding any reasonable (documented) incidental moving costs, which are available for reimbursement under the Missouri Department of Transportation's Relocation Program, will be paid to us in addition to the above amount.

We understand our payment will be prorated and reduced, if we move more than 50 miles distance, to the cost that would have been applicable to a 50-mile distance.

The undersigned hereby certifies to being a U.S. citizen or an alien that is lawfully present in the U.S.

 HEAD OF HOUSEHOLD SIGNATURE (S)	DATE
 IF NO HEAD OF HOUSEHOLD, SIGNATURE OF ALL RELOCATEES INVOLVED	DATE

To be signed by head of household or, if no head of household, by all relocatees involved. See subparagraph 8-7.11(a) for form revisions if a mobile home is involved.

**TO BE COMPLETED BY MISSOURI DEPARTMENT OF TRANSPORTATION**

We will approve a moving cost claim submitted by you, after your move has been completed (provided you are eligible to receive payment for such moving costs under State and Federal regulations) for \$ \_\_\_\_\_ or for the actual and reasonable cost of your move, whichever is the lesser.

If your move exceeds 50 miles distance, the "actual costs" referred to in the preceding paragraph will be prorated and reduced to the cost that would have been applicable to a 50-mile distance.

We will pay, in addition to this amount, any reasonable (documented) incidental moving costs which you are eligible to receive under the Relocation Program.

Please remember your moving cost claim must be submitted to the department for payment (on a Missouri Department of Transportation Claim Form) within 18 months after the date your move is completed, or, if you are an owner, within 18 months after the department makes final payment for the property from which you are being displaced, whichever is later.

 SIGNATURE	TITLE DISTRICT ENGINEER	DATE
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