

REPORT OF ON-SITE BULLETIN BOARD INSPECTION

DATE	<input style="width: 95%;" type="text"/>	PRIME CONTRACTOR	<input style="width: 95%;" type="text"/>		
JOB NUMBER	<input style="width: 95%;" type="text"/>	ROUTE	<input style="width: 50%;" type="text"/>	COUNTY	<input style="width: 95%;" type="text"/>

BULLETIN BOARD REQUIREMENTS

	N/A	Yes	No		N/A	Yes	No
Was bulletin board clearly accessible?		<input type="checkbox"/>	<input type="checkbox"/>	Are documents water stained/faded?		<input type="checkbox"/>	<input type="checkbox"/>
Was bulletin board at eye level?		<input type="checkbox"/>	<input type="checkbox"/>	Can documents be clearly read?		<input type="checkbox"/>	<input type="checkbox"/>
Was bulletin board within job limits?		<input type="checkbox"/>	<input type="checkbox"/>	*binder style bulletin boards are NOT accepted			
Was bulletin board covered with: plexiglass <input type="checkbox"/> plastic <input type="checkbox"/> glass <input type="checkbox"/>				Are documents stacked <input type="checkbox"/> spread out <input type="checkbox"/>			

POSTERS REQUIRED ON BULLETIN BOARD – Federal Aid Projects

	Yes	No		Yes	No
(1) Equal Employment Opportunity (EEO) Policy (current) prime/ subs over \$10,000 posted individually	<input type="checkbox"/>	<input type="checkbox"/>	(11) Your Rights- Federal Min. Wage WH-1088 (English) (rev. 07-09)	<input type="checkbox"/>	<input type="checkbox"/>
(2) Letter Appointing EEO Officer (current)	<input type="checkbox"/>	<input type="checkbox"/>	(12) Your Rights – Federal Minimum Wage WH 1088 (Spanish) (rev. 07-09)	<input type="checkbox"/>	<input type="checkbox"/>
(3) Equal Employment is the Law (English) (rev. 11-09)	<input type="checkbox"/>	<input type="checkbox"/>	(13) NOTICE – FHWA 1022 Title 18 (8 ½” x 14”) (rev. 11-11)	<input type="checkbox"/>	<input type="checkbox"/>
(4) Equal Employment is the Law (Spanish) (rev. 11-09)	<input type="checkbox"/>	<input type="checkbox"/>	(14) Notice to Employee Polygraph Protection Act (Spanish) – WH-1462 (rev. 06-03)	<input type="checkbox"/>	<input type="checkbox"/>
(5) Wage Rate Information – FHWA 1495 (rev. 09-81) (English) or Notice to Employees (Davis Bacon) WH-1321 (rev. 04-09)* * The contractor may post either FHWA 1495 or WH-1321, both posters are not required. If FHWA 1495 is posted instead of WH-1321 then the Spanish version of 1495 must also be	<input type="checkbox"/>	<input type="checkbox"/>	(15) Notice to Employee Polygraph Protection Act (English) WH-1462 (rev. 06-03)	<input type="checkbox"/>	<input type="checkbox"/>
(6) Wage Rate Information – FHWA 1495A (Spanish) (rev.9-81)	<input type="checkbox"/>	<input type="checkbox"/>	(16) Notice to Workers with Disabilities Paid at Special Minimum Wages WH 1284 (rev. 07-09)	<input type="checkbox"/>	<input type="checkbox"/>
(7) Job Safety & Health Protection - OSHA 3165 (English) (rev. 12-06)	<input type="checkbox"/>	<input type="checkbox"/>	(17) Your Rights Under Family and Medical Leave Act of 1993 – WH-1420 (rev. 01-09)	<input type="checkbox"/>	<input type="checkbox"/>
(8) Job Safety & Health Protection OSHA 3167 (Spanish) (rev. 12-06)	<input type="checkbox"/>	<input type="checkbox"/>	(18) Your Rights Under Family and Medical Leave Act of 1993 – WH-1420SP (rev. 01-09) (Spanish)	<input type="checkbox"/>	<input type="checkbox"/>
(9) Federal Wage Rate (Order/Determination) – Missouri Wage Order No. _____ (RSMO.290.290)	<input type="checkbox"/>	<input type="checkbox"/>	(19) Employee Rights Under the National Labor Relations Act (English)	<input type="checkbox"/>	<input type="checkbox"/>
(10) ARRA- Know Your Rights Under the Recovery Act (ARRA projects only)			(20) Employee Rights Under the National Labor Relations Act (Spanish)	<input type="checkbox"/>	<input type="checkbox"/>

POSTERS REQUIRED ON BULLETIN BOARD – State Aid Projects (Must also be included on Federal-aid Project)

(21) Discrimination in Employment is Prohibited by Law In Missouri – MCHR-9 English (rev. 01-11)	<input type="checkbox"/>	<input type="checkbox"/>	(24) Discrimination in Public Accommodation -MCHR-07(rev. 01-11)	<input type="checkbox"/>	<input type="checkbox"/>
(22) Worker’s Compensation Law- WC 106 English(rev. 09-11)	<input type="checkbox"/>	<input type="checkbox"/>	(25) Unemployment Benefit Law -MODES –B-2 (rev. 08-11) English	<input type="checkbox"/>	<input type="checkbox"/>
(23) Worker’s Compensation Law- WC 106 Spanish (rev. 09-11)	<input type="checkbox"/>	<input type="checkbox"/>	(26) Unemployment Benefit Law -MODES –B-2 (rev. 08-11) Spanish	<input type="checkbox"/>	<input type="checkbox"/>

FINDINGS

Was bulletin board in compliance?	<input type="checkbox"/>	<input type="checkbox"/>	If negative, was contractor notified? (See below)	<input type="checkbox"/>	<input type="checkbox"/>
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<input style="width: 95%;" type="text"/> Name of individual conducting inspection	<input style="width: 95%;" type="text"/> Date of Inspection	<input style="width: 95%;" type="text"/> Name of individual notified (contractor staff)	<input style="width: 95%;" type="text"/> Date notified
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COMMENTS/REMARKS

Distribution: file v:\drive Missy Stuedle - EC