

# REPORT OF ON-SITE BULLETIN BOARD INSPECTION

| PROJECT DESCRIPTION   |  |                          |                          |  |   |  |                          |                          |                          |
|---|--|--------------------------|--------------------------|--|---|--|--------------------------|--------------------------|--------------------------|
| DATE  | <input style="width: 90%;" type="text"/> | PRIME CONTRACTOR         |                          |  | <input style="width: 95%;" type="text"/>  |  |                          |                          |                          |
| JOB NUMBER  | <input style="width: 90%;" type="text"/> | ROUTE                    |                          | <input style="width: 50%;" type="text"/>       | COUNTY  | <input style="width: 90%;" type="text"/> |                          |                          |                          |
| BULLETIN BOARD REQUIREMENTS   |  |                          |                          |  |   |  |                          |                          |                          |
|   |  | N/A                      | YES                      | NO   |   |  | N/A                      | YES                      | NO                       |
| Was bulletin board clearly accessible?  |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Are documents water stained/faded?  |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Was bulletin board at eye level?  |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Can documents be clearly read?  |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Was bulletin board within job limits?   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | <b>*binder style bulletin boards are NOT accepted</b>                                     |  |                          |                          |                          |
| Was bulletin board covered with: plexiglass <input type="checkbox"/> plastic <input type="checkbox"/> glass <input type="checkbox"/>  |  |                          |                          |  | Are documents stacked <input type="checkbox"/> spread out <input type="checkbox"/>        |  |                          |                          |                          |
| POSTERS REQUIRED ON BULLETIN BOARD – Federal Aid Projects   |  |                          |                          |  |   |  |                          |                          |                          |
| Equal Employment Opportunity (EEO) Policy (current) prime/ subs over \$10,000 posted individually   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Your Rights- Federal Min. Wage WH-1088 (English) (rev. 06-07)                             |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Letter Appointing EEO Officer (current)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Your Rights – Federal Minimum Wage WH 1088 (Spanish)                                      |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Equal Employment is the Law (English) (rev. 11-09)  |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | NOTICE – FHWA 1022 Title 18 (8 ½” x 14”) (rev. 08-98)                                     |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Equal Employment is the Law (Spanish) (rev. 11-09)  |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Notice to Employee Polygraph Protection Act (Spanish) – WH-1462 (rev. 06-03)              |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Wage Rate Information – FHWA 1495 (rev. 09-81) (English) or Notice to Employees (Davis Bacon) WH-1321 (rev. 04-09)* * The contractor may post either FHWA 1495 or WH-1321, both posters are not required. If FHWA 1495 is posted instead of WH-1321 then the Spanish version of 1495 must also be posted. |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Notice to Employee Polygraph Protection Act (English) WH-1462 (rev. 06-03)                |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Wage Rate Information – FHWA 1495A (Spanish) (rev.9-81)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Notice to Workers with Disabilities Paid at Special Minimum Wages WH 1284 (rev. 07-07)    |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Job Safety & Health Protection - OSHA 3165 (English) (rev. 12-06)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Your Rights Under Family and Medical Leave Act of 1993 – WH-1420 (rev. 01-09)             |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Job Safety & Health Protection OSHA 3167 (Spanish) (rev. 12-06)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Your Rights Under Family and Medical Leave Act of 1993 – WH-1420SP (rev. 01-09) (Spanish) |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Federal Wage Rate (Order/Determination) – Missouri Wage Order No. _____ (RSMO.290.290)  |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Employee Rights Under the National Labor Relations Act (English)                          |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| ARRA- Know Your Rights Under the Recovery Act (ARRA projects only)  |  |                          |                          |  | Employee Rights Under the National Labor Relations Act (Spanish)                          |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| POSTERS REQUIRED ON BULLETIN BOARD – State Aid Projects (Must also be included on Federal-aid Project)  |  |                          |                          |  |   |  |                          |                          |                          |
| Discrimination in Employment is Prohibited by Law In Missouri – MCHR-9 English (rev. 06-08)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Discrimination in Public Accommodation -MCHR-07(rev. 03-05)                               |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Discrimination in Employment is Prohibited by Law In Missouri – MCHR-9 Spanish (rev. 06-08)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Unemployment Benefit Law -MODES –8-2 (rev. 06-09) English                                 |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Worker’s Compensation Law- WC 106 English(rev. 07-06)   |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       | Unemployment Benefit Law -MODES –8-2 (rev. 06-09) Spanish                                 |  |                          | <input type="checkbox"/> | <input type="checkbox"/> |
| Worker’s Compensation Law- WC 106 Spanish (rev. 07-06)  |  |                          | <input type="checkbox"/> | <input type="checkbox"/>                       |   |  |                          |                          |                          |
| FINDINGS  |  |                          |                          |  |   |  |                          |                          |                          |
| Was bulletin board in compliance?   | Yes                                      | <input type="checkbox"/> | No                       | <input type="checkbox"/>                       | If negative, was contractor notified? (See below)   | Yes                                      | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| <input style="width: 90%;" type="text"/>  | <input style="width: 90%;" type="text"/> |                          |                          |  | <input style="width: 90%;" type="text"/>  | <input style="width: 90%;" type="text"/> |                          |                          |                          |
| Name of individual conducting inspection  | Date of Inspection                       |                          |                          | Name of individual notified (contractor staff) |   |  | Date notified            |                          |                          |
| COMMENTS/REMARKS  |  |                          |                          |  |   |  |                          |                          |                          |
| Distribution:    file                      Missy Stuedle - ECR  |  |                          |                          |  |   |  |                          |                          |                          |