

## HOW TO FILL OUT THE LAND DISTURBANCE INSPECTION RECORD

- 1) *Permit public notification sign(s) posted and visible to the public?*

**Expectation:** signs shall be placed in locations the public can easily access. On closed roads, signs should be posted on both ends of the project to ensure access to the signs is available to the public coming from either direction.

- 2) *Are all erosion and sediment control BMPs properly installed in accordance with the Standard Plans or manufacturer's recommendations?*

**Expectation:** This section is to be used for devices that are installed, but were not properly installed, according to the Standard Plans or manufactures recommendation. (if deficiencies are indicated, items like ditch check runs can be grouped by Sta. – Sta., however other items shall be listed individually by station and location)

- 3) *Are all BMPs properly maintained as per the SWPPP and are they functioning as intended?*

**Expectation:** This section is to be used for devices that need maintenance such as sediment removal, silt fence has holes or has pulled from the stake, alternate ditch checks were washed out, etc. (if deficiencies are indicated, items like ditch check runs can be grouped by Sta. – Sta., however other items shall be listed individually by station and location)

- 4) *Is trackout controlled at project entrance/exit points?*

**Expectation:** All entrances shall be protected with rock or other entrance protection BMPs appropriate to prevent dirt from being tracked out onto the roadway.

- 5) *Are active stormwater inlets that are susceptible to receiving sediment properly protected and has weekly or post runoff maintenance been conducted on inlets?*

**Expectation:** All inlets shall be protected with appropriate inlet protection BMPs as indicated in the SWPPP. The answer to this question should be yes or N/A if you are creating a Final Inspection. The answer would be no only if you need a device installed in this area. (If a device was previously installed in this area, the answer would be yes and the deficiency would be listed under question 3 for each separate inlet location)

- 6) *Are Dewatering operations taking place on the project?*

**Expectation:** If the contractor is removing water, through pumping operations, from any area where improvements are being installed, the answer to this question should be YES.

- 7) *Does the project have a dewatering plan documented in the SWPPP and is the water being pumped through the required BMPs?*

**Expectation:** If the answer to question 6 is yes, the project specific SWPPP shall have a plan outlines for what BMPs the dewatering operation will run the pumped water through. The water shall be pumped through at least two BMPs before reaching the outfall. The intent of the question is not only to indicate there is a plan, but that it is being followed.

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- 8) *Are Good Housekeeping measures in place to control litter, construction debris, fuels, lubricants and other construction chemicals and are they effective?*

**Expectation:** This question is to address the effectiveness of the contractor's operations to address construction debris, fuels, lubricants, other chemicals, and litter within the project limits. If the contractor has facilities on site to address these items, they should be listed in the Project Specific SWPPP, and this answer should be a yes.

- 9) *Has the entire project undergone temporary stabilization while other phases of the project are still pending completion?*

**Expectation:** If the entire project is stabilized with annual vegetation growth, erosion control blanket, etc. while bridge work or other work is being completed, this question can be marked yes and the project may be moved to a 30 day inspection frequency. If any part of the project is disturbed, this question shall be marked no, and the inspection frequency shall be changed to either a 7-day or 14-day frequency.

- 10) *Provide an observation of the effectiveness of erosion and sediment control BMPs on the project.*

**Example:** (Final Inspection Documentation) All disturbed areas have been stabilized with permanent features and vegetative cover eliminating the concern for pollution of the waters of the state. All temporary BMP's were effective until final stabilization could be obtained.

**Expectation:** (Regularly Scheduled/Post Run off) As inspectors, we need to provide a relevant observation regarding the current project status as it relates to erosion and sediment control and the effectiveness of the BMP's in place.

**Example:** Construction operations are progressing on the north end of the project. Perimeter controls are in place and ditch checks are installed. Rain event has left ditch checks 10 percent full.

- 11) List areas where land disturbance activities have temporarily or permanently ceased. (Excluding weather shutdowns)

**Example:** (Final Inspection Documentation) All land disturbance activities have been permanently stabilized with perennial vegetation and permanent materials. All vegetative areas have achieved final stabilization.

**Expectation:** (Regularly Scheduled/Post run off) As inspectors, we need to become engaged with our operations through our inspections and provide some narrative description of what is stabilized and how it was stabilized. The intent is to indicate if operations have ceased, what the condition of the disturbed area is and what we have done to stabilize it. A description of what is actually going on or has gone on is required. This shall not include a robotic cut and paste response.

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